



## GRANT SUMMARY REPORT

All grant recipients are asked to complete this Grant Summary Report. This report is intended to help the Cascade Education Foundation evaluate its grant making efforts and document each grant experience.

Please complete and return this form within 60 days of receipt of funds. Send to: Cascade Education Foundation, Inter-Office Mail, District Office OR email to: [cef@cascadesd.org](mailto:cef@cascadesd.org) OR CEF, PO Box 683, Leavenworth WA 98826.

Please note: If you are applying for a grant in the next grant cycle, you will not be eligible unless this document has been received by CEF before the due date of the next grant cycle.

Date Funds Received \_\_\_\_\_ for the FALL / WINTER / SPRING (circle one) grant cycle.

Staff Name \_\_\_\_\_ Tel. \_\_\_\_\_

School: PD OSBORN IRMS CHS BV DISCOVERY (circle one)

Project Description \_\_\_\_\_ Funds Received \$ \_\_\_\_\_

Project Completion Date \_\_\_\_\_ Today's date \_\_\_\_\_

How many students were impacted by this grant? \_\_\_\_\_.

What were you able to accomplish by receiving this grant?

How did you spend the funds? **Please include a description of expenditures, with exact numbers, attach receipts and return any remaining unused funds.**



Can you provide a story of someone/something that has improved from receiving these funds?

Are there any significant details, changes, or news about your school that we can share with the CEF board?

Would you like to present this project to the board and how would you do this?  
(not required but appreciated)

Would you like to share a photo for our website and/or newsletter? Y N  
(not required but appreciated)  
if yes:

email photo to: [cef@cascadesd.org](mailto:cef@cascadesd.org)

USPS mail to: Cascade Education Foundation  
PO Box 683  
Leavenworth WA 98826

Inter-School mail to the District Office attn: Cascade Education Foundation